Let's Talk PROCESS: Developing and Submitting Exams to BIM

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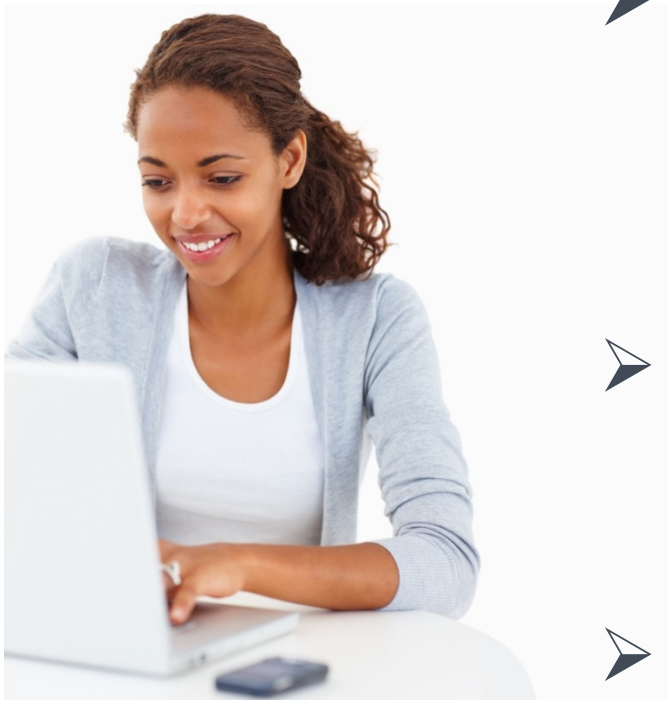
Rencontre Nationale GRSP 2017

Agenda



- Parameters for Exam Development **with** BIM
  - Process to accompany and support teachers in exam development
- Parameters for Submitting Exams **to** BIM
  - Revision Checklist
- Parameters for Giving Feedback **to** BIM
  - Feedback Sheet

GRICS
For SBs, by SBs

Gestion du réseau informatique des commissions scolaires

- A non-profit organization handling all of the computer management needs of the Quebec education sector (Youth, Adult and VT)
- Under the charge of school boards since 1985
- Board of Directors includes 12 school boards representatives

Banque d'instruments de mesure

BIM is one of the more than 70 products and services offered by GRICS

- ES Development in collaboration with teachers/CPs
- Exam database management
- Made-to-measure consultation

Parameters for Exam Development with BIM

Planning

Development & Design

Validation

Linguistic Revision & Publication

Process to accompany and support teachers

PROJECTS MUST BE APPROVED BY PROCEDE BEFORE TEACHERS ARE RELEASED

- Priorities established by the school boards and the Planning and Coordinating Committee
- Development needs presented to AGEC Table
- AGEC/SB representatives propose teachers for development teams

Development & Design

- Review steps of development process
- Define general aspects of ES
- Develop tasks, evaluation tools and rubrics
- Project management and on-going support

Validation

- SBs recommend validators via AGEC table
- ES is validated using the BIM Revision Checklist
- Propose suggestions, corrections, improvements in writing
- Appropriate changes made by BIM team

Complete Activity

Revision Checklist

- Compliance with Program of Study and the DED
- Administration Procedure
- Visual Aspect
- Difficulty Level
- Quality of audio or video material
- Copyright
- Materials conform with DEDs
- Presence of all required documents
- Quality and pertinence of evaluation tools

Details for specific indicators

Themes	**Copyright**
-Sensitivity **-Regional** **-Biases**	**-Copibec** **-Texts** **-Images** **-Videos**

Complete Documentation

-Guide
-Adult Learner Booklet
-Correction Key
-Print/Audio/Video texts
-Evaluation Tools

The Importance of Feedback

Need more information?

Contact the BIM team
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